



LIVI (PTY) Ltd

Privacy Policy

LIVI (PTY) Ltd – registration number 2024/324495/07 (hereafter called LIVI) is subjected to the Protection of Personal Information Act, no 4 of 2013 (“POPIA”) which became operational on 01 July 2020 and section 58-2, effective on 01 July 2021.

STATEMENT

Respecting and protecting your Personal Information**** (refer to the personal information definition at the end of the statement) is important to LIVI. It is also a Constitutional right, legal, and good business practice requirement, which we take very seriously.

In line with the 8 Conditions in the Protection of Personal Information Act, 4 of 2013 (the Act), LIVI

- accepts joint responsibility and accountability with you to responsibly manage and protect your Personal Information when providing our services and solutions to you.
- Undertakes to receive, only from you, and process the Personal Information that is necessary for the purposes of assisting you with your required solutions, conclude the necessarily related agreements and consider the legitimate legal interests of everyone concerned, as required by the Act and to respect your right to withdraw your consent for the processing of your Personal Information.
- Undertake to only use your Personal Information for the purpose required to assist you or provide solutions to you.
- Undertake not to share or further process your Personal Information with anyone if not required for assisting you with your solutions or by the law.
- Undertake to be open and transparent and notify you as and when required by law regarding why and how your Personal Information needs to be collected.
- Undertake to safeguard and protect your Personal Information in our possession.
- Undertake to freely confirm what Personal Information we have, to update and correct the Personal Information, and to keep it for no longer than legally required.

We and the companies who provide or assist with the solutions you require, need to collect, use, and keep your Personal Information as prescribed by relevant laws and regulations and for reasons such as:

Information Collection: We collect personal information from you when you:

- Register for our services
- Participate in consultations or workshops



079 875 9128



15 Matroosberg, Noordheuwel
Krugersdorp, 1739
LIVI (PTY) LTD (2024/324495/07)



ip.linde@hotmail.com



- Submit inquiries or feedback
- Use our website or contact us via email

The information we collect may include:

- Name
- Address
- Email address
- Phone number
- Educational background
- Payment information (if applicable)

Use of Information: We use the information collected to:

- Provide educational consulting services
- Communicate with you regarding our services
- Improve our services based on your feedback
- Process payments (if applicable)
- Comply with legal obligations

Children's Privacy: We understand the importance of protecting children's privacy, especially in an educational context. We collect personal information about children only with the consent of a parent or guardian. The information we may collect about children includes:

- Name
- Age
- Educational background
- Learning preferences and needs

We use this information to:

- Tailor educational consulting services to meet the child's needs
- Communicate with parents or guardians regarding the child's progress
- Ensure a safe and supportive learning environment

We do not share children's personal information with third parties, except as required by law or with explicit consent from the parent or guardian.



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Data Security: We take appropriate technical and organisational measures to protect your personal information from unauthorised access, disclosure, or destruction. This includes using secure servers, encryption, and access controls.

Access to Your Information: You have the right to access, correct, or delete your personal information held by us. If you wish to exercise these rights, please contact us at 079 875 9128

Changes to This Policy: We may update this privacy policy from time to time. We will notify you of any significant changes and encourage you to review the policy periodically.

Contact Us: If you have any questions or concerns about this privacy policy, please contact us at 079 875 9128

We may need to share your Personal Information and/or utilise software or online platforms to enter and process your information for an application, or business management purposes. This will only be done in strict adherence to the requirements of the Act. We will restrict its processing of Personal Information to data which is sufficient for the fulfilment of the primary purpose and applicable legitimate purpose for which it was collected.

Any additional information or concerns can be found and raised with the Information Regulator, who can be contacted as shared below, but please feel free to contact us first to discuss any questions or concerns you may have:

Website: <https://www.justice.gov.za/inforeg/>

Tel: 012 406 4818

Email: inforeg@justice.gov.za

*****Your Personal Information is defined by the Protection of Personal Information Act (the Act) as: "information relating to an identifiable, living, natural person, and where it is applicable, an identifiable, existing juristic person, including, but not limited to— (a) information relating to the race, gender, sex, pregnancy, marital status, national, ethnic or social origin, colour, sexual orientation, age, physical or mental health, well-being, disability, religion, conscience, belief, culture, language and birth of the person; (b) information relating to the education or the medical, financial, criminal or employment history of the person; (c) any identifying number, symbol, e-mail address, physical address, telephone number, location information, online identifier or other particular assignment to the person; (d) the biometric information of the person; (e) the personal opinions, views or preferences of the person; (f) correspondence sent by the person that is implicitly or explicitly of a private or confidential nature or further correspondence that would reveal the contents of the original correspondence; (g) the views or opinions of another individual about the person; and (h) the name of the person if it appears with other personal information relating to the person or if the disclosure of the name itself would reveal information about the person".*



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